

**HAMILTON COUNTY ENVIRONMENTAL SERVICES - RECYCLING AND SOLID WASTE DISTRICT
MANAGER'S MEMORANDUM**

DATE: July 14, 2017
TO: District Policy Committee Members
FROM: Holly Christmann, Director

I. Introduction/Opening Comments

NOTICE: This memo is for the meeting to be held **Thursday, July 20, 2017** at Hamilton County Environmental Services, 250 William Howard Taft Road, 1st Floor, Cincinnati, Ohio 45219 at 1:30 p.m.

Policy Committee Information (Agendas, Manager's Memos, Minutes, etc.) is available on the District's website at www.hamiltoncountycycles.org.

II. Clerk's Report/Additions to the Agenda

A. Approval of Minutes – Minutes from the May 18, 2017 Policy Committee meeting are included as [Attachment A](#).

B. Additions to the Agenda

Please contact Susan Schumacher at 513-946-7734 or susan.schumacher@hamilton-co.org if you have items to add to the agenda.

III. District Revenue Updates/Analysis

Updates will be provided on current revenue receipts and comparisons with the prior year, as included in [Attachment B](#).

IV. Policy Items

A. 2018 Recommended Budget

In early July, staff provided the Policy Committee with information on the District's proposed 2018 budget. A copy of the budget information is included as [Attachment C](#). The total budget request for 2018 (as of June 28, 2017) is \$2,682,191. The District projects \$2,645,000 in revenue.

Staff Recommendation: Staff recommends approval of the 2018 budget as presented.

B. Student Representative

The student representative is a one-year, non-voting position. This position was developed as a means of gaining new perspectives and ideas on recycling and waste diversion. Benefits to the student include: opportunities to create change at the local level; hands-on experience in developing policy and programs; direct experience in understanding how local government operates; opportunities to hone leadership and public speaking skills.

The District recommends that Isabella Mazza be appointed to serve in this role.

Staff Recommendation: Staff recommends approving Isabella Mazza to serve as the Student Representative and forward the recommendation to the Board of County Commissioners.

V. Informational Items

A. School Food Sharing Tables

At the January meeting, the Policy Committee heard about the District's efforts to reduce wasted food in schools through food sharing tables and donation. Specifically, the District provided a recap of its pilot program with Amity Elementary where 5,500 items such as milk, yogurt, and granola bars were either eaten by the students or donated to a local food pantry. One of the barriers to expansion of this program was lack of guidance by Ohio Department of Health (ODH). ODH provided such guidance in early June. Staff will provide an update on plans to expand this program to additional schools.

B. Annual District Report

Each year, Ohio solid waste management districts are required to submit an annual report to Ohio EPA detailing the amount of material diverted from landfills. This report also provides an update on the implementation of the solid waste management plan. The Ohio EPA is currently reviewing the annual report and typically provides comments by the fall. Staff will provide a summary of the report.

[Attachment D](#) contains a summary of the programs offered in 2016.

VI. Tentative Future Agenda Items

VII. Policy Committee Members' Comments

VIII. Public Comments

IX. Upcoming District Meetings

The next Policy Committee meeting is scheduled for **Thursday, September 21, 2017**. This meeting will be held at Hamilton County Environmental Services, 250 William Howard Taft Road, 1st Floor, Cincinnati, Ohio 45219 at 1:30 p.m.

X. Adjournment (Target Time: 3:00 p.m.)