

**HAMILTON COUNTY ENVIRONMENTAL SERVICES - RECYCLING AND SOLID WASTE DISTRICT  
MANAGER'S MEMORANDUM**

**DATE:** September 15, 2017  
**TO:** District Policy Committee Members  
**FROM:** Holly Christmann, Director

**I. Introduction/Opening Comments**

**NOTICE:** This memo is for the meeting to be held **Thursday, September 21, 2017** at Hamilton County Environmental Services, 250 William Howard Taft Road, 1<sup>st</sup> Floor, Cincinnati, Ohio 45219 at 1:30 p.m. Policy Committee Information (Agendas, Manager's Memos, Minutes, etc.) is available on the District's website at [www.hamiltoncountyclecycling.org](http://www.hamiltoncountyclecycling.org).

**II. Clerk's Report/Additions to the Agenda**

- A. Approval of Minutes** – Minutes from the July 20, 2017 Policy Committee meeting are included as [Attachment A](#).
- B. Additions to the Agenda**  
Please contact Susan Schumacher at 513-946-7734 or [susan.schumacher@hamilton-co.org](mailto:susan.schumacher@hamilton-co.org) if you have items to add to the agenda.

**III. Presentation by Rumpke Recycling**

As requested at the last meeting, Rumpke Recycling will provide the Policy Committee with an update on recycling and answer any questions.

**IV. District Revenue Updates/Analysis**

Updates will be provided on current revenue receipts and comparisons with the prior year, as included in [Attachment B](#).

**V. Policy Items**

**A. Illegal Dumping Program**

As outlined in the approved Solid Waste Management Plan, the District will develop a new program aimed at reducing illegal dumping (with a primary focus on tire dumping). The District will fund a Hamilton County Sheriff Deputy to conduct criminal investigations of illegal dumping of solid waste, construction and demolition debris as well as theft, illegal hauling, and dumping of scrap tires. The deputy will also conduct surveillance and monitoring around chronic dump sites, conduct inspections of tire retail stores with Cincinnati Health Department and Hamilton County Public Health (at their request), and conduct inspections of illegal dumps with Cincinnati Health Department and Hamilton County Public Health (at their request).

The District was recently notified by the Hamilton County Sheriff Department that the initial costs provided did not include one-time costs for a vehicle and uniform, nor did it include annual vehicle maintenance or fuel costs. The revised costs for the 2018 program are outlined below:

Line Item	Initial Cost	Revised Cost
Personnel	\$108,000	\$117,757
Vehicle		\$33,300
Vehicle Maintenance		\$2,500
Fuel		\$40,000
Uniform/equipment		\$10,669
<b>TOTAL</b>	<b>\$108,000</b>	<b>\$204,226</b>

In order to implement this program in 2018, the District will need to take the additional funding from its carryover balance, as this amount was not included in the 2018 budget. The current carryover balance is \$2.57 million which equals one year of operating costs (\$850,000 over the required eight months operating).

**Staff Recommendation:** Staff recommends taking \$104,000 from the carryover balance for the illegal dumping program in 2018.

**B. Reuse Conference Sponsorship**

ReuseConex is the biennial conference of the Reuse Institute, a nonprofit organization dedicated to increasing awareness of reuse through educational events, training services and research projects. ReuseConex is interested in conducting its 2018 conference in Hamilton County and asked the District for a financial sponsorship and in-kind support.

**Staff Recommendation:** Staff recommends authorization to negotiate a contract with ReuseConex for their 2018 conference with a sponsorship not to exceed \$7,500.

**VI. Informational Items**

**A. Solid Waste Management Plan Approved by Ohio EPA**

The Ohio EPA approved the solid waste management plan on August 7, 2017.

**B. The Interchange – Program Change**

The Interchange is the District’s online materials exchange catalog and newsletter that allows businesses to save money on waste disposal and raw material costs by facilitating connections that keep by-products from entering the waste stream.

The Ohio EPA recently launched the Ohio Materials Marketplace with support from the U.S. Business Council for Sustainable Development. This program serves the same purpose as The Interchange with a more robust and user friendly format.

Because the Ohio EPA program offers a much-improved system for businesses and in an effort not to duplicate, the District will end The Interchange by December 31, 2017. The District will be developing a notification plan to participants of The Interchange and encourage them to become members of the Ohio Materials Marketplace.

**C. Southwest Ohio Pollution Prevention Internship Results**

This summer the District worked with TriHealth to place an engineering student with them to undertake food waste reduction projects as part of the Southwest Ohio Pollution Prevention Internship Program. The internship started with a kitchen and cafeteria waste audit and culminated in a list of ways to reduce food waste. Projects recommended included: use of a user-friendly food waste tracking system, donation of surplus food, off-site composting, transitioning away from disposable service ware.

**D. 2<sup>nd</sup> Quarter Performance Measures**

[Attachment C](#) provides the results of the District’s programs through the second quarter.

**E. 2016 Waste Reduction Rates**

Each year, the District submits an annual report to Ohio EPA that, among other things, outlines the program results and tons of material recycled. Ohio EPA uses this information to ensure compliance with the Solid Waste Management Plan and state recycling goals. The state-mandated goals include a 25 percent waste reduction rate for the residential/commercial sector and a 66 percent recycling rate for the industrial sector. For the year 2016, Hamilton County had a 29.74 percent recycling rate for the residential/commercial sector and 77.6 percent for the industrial sector.

**VII. Tentative Future Agenda Items**

**VIII. Policy Committee Members' Comments**

**IX. Public Comments**

**X. Upcoming District Meetings**

The next Policy Committee meeting is scheduled for **Thursday, November 16, 2017**. This meeting will be held at Hamilton County Environmental Services, 250 William Howard Taft Road, 1<sup>st</sup> Floor, Cincinnati, Ohio 45219 at 1:30 p.m.

**XI. Adjournment (Target Time: 3:00 p.m.)**