

**HAMILTON COUNTY ENVIRONMENTAL SERVICES - RECYCLING AND SOLID WASTE DISTRICT
MANAGER'S MEMORANDUM**

DATE: May 11, 2018
TO: District Policy Committee Members
FROM: Holly Christmann, Director

I. Introduction/Opening Comments

NOTICE: This memo is for the meeting to be held **Thursday, May 17, 2018** at Hamilton County Environmental Services, 250 William Howard Taft Road, 1st Floor, Cincinnati, Ohio 45219 at 1:30 p.m.

Policy Committee Information (Agendas, Manager's Memos, Minutes, etc.) is available on the District's website at www.hamiltoncountyclecycling.org.

II. Clerk's Report/Additions to the Agenda

A. Approval of Minutes – Minutes from the March 15 Policy Committee meeting are included as [Attachment A](#).

B. Additions to the Agenda

Please contact Susan Schumacher at 513-946-7734 or susan.schumacher@hamilton-co.org if you have items to add to the agenda.

III. District Revenue Updates/Analysis

Updates will be provided on current revenue receipts, comparisons with the prior year, and total revenue for 2017, as included in [Attachment B](#).

IV. Introduction of Environmental Enforcement Deputy

V. Policy Items

A. Presentation – Financial Update

Staff will conduct a presentation on the District's finances. As will be presented, revenue continues to exceed projections outlined in the solid waste management plan. The solid waste management plan includes an alternative budget if revenue exceeds projections by \$200,000. Since staff is projecting revenues beyond this amount, guidance is needed on how to allocate additional revenue of approximately \$100,000 in 2019. Options that will be presented include:

- Residential Recycling Incentive Program
- Additional tools to address priority waste stream (organics)
- Bolster advertising focused on residential waste reduction or recycling

B. 2019 Budget Preparation

Staff is beginning the process of putting together the District's 2019 budget. By early July, the Policy Committee will receive a budget packet outlining the proposed 2019 budget. The budget will be placed on the agenda for discussion and approval at the July 19 Policy Committee meeting. In addition to the items

discussed during the financial presentation, staff welcomes any thoughts Policy Committee members have for budget priorities.

C. Waste Generator Representative Recommendation

The Policy Committee solicited applications for the Waste Generator Representative. The District is prepared to recommend that Tony DiPuccio be appointed to serve in this role. Only the four statutory members are eligible to vote (County Commissioner, Health Commissioner, Township Trustee, and Cincinnati).

***Staff Recommendation:** Staff recommends approving Tony DiPuccio to serve as the Waste Generator Representative and forward the recommendation to the Board of County Commissioners.*

VI. Informational Items

A. Rumpke Sanitary Landfill Public Meeting

Rumpke is conducting a public meeting on May 17 on their permit-to-install application to expand the Rumpke Sanitary Landfill.

B. General Interest Representative

Ten applications were received for the General Interest Member with interviews scheduled for the end of May. A recommendation will be made at the July Policy Committee meeting.

C. Student Representative

Staff is accepting applications for the Student Representative. A decision will be made at the July meeting.

D. 2018 Performance Measures – 1st Quarter

[Attachment C](#) provides the results of the District's programs for the first quarter.

VII. Tentative Future Agenda Items

VIII. Policy Committee Members' Comments

IX. Public Comments

X. Upcoming District Meetings

The next Policy Committee meeting is scheduled for **Thursday, July 19, 2018**. This meeting will be held at Hamilton County Environmental Services, 250 William Howard Taft Road, 1st Floor, Cincinnati, Ohio 45219 at 1:30 p.m.

XI. Adjournment (Target Time: 3:00 p.m.)